Dear Parent(s)/Guardian,

I am very grateful to be back to work and I hope that you all had a great summer.

For those of you who don’t know much about me, my name is Linda Toney. I have a Master’s Degree in Early Childhood from Central Michigan University. I also have an endorsement in Special Education for the Hearing Impaired. I have taught in the district for 25 years.

The followings are some specifics I’d like for you to be aware of:

**Classroom Rules. PLEASE REVIEW THESE WITH YOUR CHILD.**

1. No fighting within the classroom or on the school grounds.

2. NO use of profanity in the classroom.

3. Show RESPECT toward your peers in and out of the classroom. RESPECT will be given to you in return.

4. No talking during the teacher’s instructions or while others are working.

5. No stealing.

6. No gum chewing.

7. Raise your hand for a question or comment.

8. Obey the rules of Burton International Academy.

You will receive communications from me regarding your child’s conduct and academics. My hope is that we all work together to make your child’s year a great success.

C**onference times are by appointments: Tuesdays @ 8:40-9:15**

My email address is [linda.toney@detroitk12.org](mailto:linda.toney@detroitk12.org). I check my emails daily. I will try and answer them by the end of the work day. A message can be left for me at 313-596-3800.

**Homework Policy**

Homework is due the next day. It is accepted a day after if a parent/guardian notifies me in person or in writing the day the homework is due. If your child is absent he/she may give me the homework upon their return. If your child is absent more than one day, he/she will receive their missed assignments and will have the appropriate amount of days to complete and return the assignments. **All Homework assignments** are written on the board daily. It will be your child’s responsibility to write their assignments from the board. Words for vocabulary building (Spelling Words) are written on the board every Monday and will remain there until the testing day on Friday.

I will also have my class registered on **Engrade**. **Engrade** is a **confidential** online grading service. It will allow you to view your child’s grades and averages in all subject areas. It also allows you to send me a message as well. I’ll try and place your child’s grades in the system on a daily basis. Information will be forthcoming to instruct you on how to register your child in this system.

**Course Description:** See curriculum guide on DPS website (detroitk12.org)

**Math Objectives:**

The students will>

* Learn how to compare and analyze shapes
* Identify shapes
* Understand measurements and use measuring tools to measure
* Compare and order numbers
* Recognize numbers and know their signs
* Learn about telling time
* Learn how to write numbers
* Learn the number chart
* Understand bar graph
* Understand tally marks
* Learn how to group in tens
* Understand skip counting
* Understand addition and subtraction
* Understand more or less
* Understand ones and tens positions

**Language Arts Objectives:**

The students will>

* Learn the signs for the alphabet
* Learn how to write/form letters
* Learn upper and lower case letters
* Build vocabulary
* Recognize nouns, verbs, adjectives, and proper nouns
* Create simple sentences
* Understand parts of a sentence
* Understand and use story web
* Read and Comprehension

**Science Objectives:**

The students will>

Understand the animal life cycle

Learn the characteristics of animals

Learn the three states of matter

Learn weather patterns

**Social Studies Objectives:**

The students will>

Learn the rules at home and school

Learn about families

Learn about needs and wants

Learn about families around the world

Learn how families use technology

**Grading Scale:**

* 100 - 90 = A means PS=Progressing Satisfactorily
* 89 - 80 = B means PS=Progressing Satisfactorily
* 79 - 70 = C means ID=Improving and Developing
* 69 - 60 = D means NH=Need Help
* 59 - Below Failing

All failing papers will go home with your child. Please review the papers with them and return it with your signature. ***Please be mindful that all instructions are individualized to meet your child’s level of performance.***

**Classroom Supply List**

* 1 large containers of hand sanitizer
* 2 rolls of paper towels
* 2 boxes of Kleenex

**Personal Supplies**

* A 2 sided pocket folders
* A packet of “fat pencils”
* 2 Erasers (rectangular in shape)
* 2 glue sticks ***(no liquid glue please!)***
* Anything that will hold their erasers, crayons, and glue sticks (no oversized containers)

I will discuss this class syllabus with your child.

**Please let me know of any immediate concerns via phone call, email or a note that you or your child may bring.**